

STAFF REPORT

Date: May 14, 2014

To: Mayor and City Council

Thru: Andrew Clinger, City Manager

Subject: Staff Report (For Possible Action): Staff Report (For Possible Action): Approval of a Consulting Agreement for Construction Engineering and Construction Administration Services with Stantec Consulting Services, Inc. for the Truckee Meadows Water Reclamation Facility (TMWRF) Septage Receiving Facility Project in an amount not to exceed \$298,600.00, with the City of Reno's portion being \$204,929.18 (Sewer Enterprise Fund).

From: Glen Daily, Associate Civil Engineer

Summary: Award of the TMWRF Septage Receiving Facility Project Rebid is being presented to Council by separate agenda item. The attached Agreement will provide construction management, administration, testing and inspection services required for the project. It also includes additional special services such as Building Code Special Inspections and preparation of an Operation and Maintenance Manual. Staff recommends Council approval of the consultant agreement with Stantec Consulting Services, Inc. for construction management services for the TMWRF Septage Receiving Facility Project Rebid in an amount not to exceed \$298,600.00, with the City of Reno's portion being \$204,929.18 (Sewer Enterprise Fund).

Previous Council Actions: February 8, 2012 - Council approved an Agreement with Stantec Consulting for evaluation and Design services for the TMWRF Septage Receiving Facility and Headworks Building.

Background: TMWRF is jointly owned by the Cities of Reno and Sparks. The City of Reno oversees the Capital Improvement Program for TMWRF, while the City of Sparks manages operations. TMWRF serves as the primary facility to receive and treat septage within the region. Septage typically consists of untreated wastewater pumped from septic tanks which is then trucked to TMWRF for treatment and environmental disposal. Septage requires pretreatment before entering Headworks. The original Septage Receiving Facility, constructed in 1983, degraded to a condition requiring replacement. Due to its diminished functionality, a temporary septage discharge station is now being used at TMWRF. The need for new, expanded and rehabilitated treatment facilities at TMWRF has further displaced the previous access to the

original Septage Receiving Facility mandating that it be relocated.

Discussion: This consultant agreement will assist staff by providing construction management services during the project construction. This also includes review of contractor submittals, responding to requests for information and field change clarifications, assist in the preparation and review of change orders, preparing and processing payment applications, and conducting regularly scheduled project coordination meetings, on-site meetings and field visits. Stantec Consulting Services, Inc. was initially selected from the City’s approved list of engineering consultants to provide the design services for this project.

Financial Implications: The City of Reno will administer the agreement and will be reimbursed for a portion of the costs by the City of Sparks pursuant to an existing interlocal agreement. The City of Reno and the City of Sparks share the cost of this project as follows: 68.63% for Reno and 31.37% for Sparks, as shown in Table 1. Costs for the City of Reno are budgeted in the Sewer Enterprise Fund. This project is included in the TMWRF Capital Improvement Plan that was approved by the Joint Coordinating Committee.

Table 1 - Cost Sharing Between Reno and Sparks

Total Cost of Agreement	Reno Share	Sparks Share
\$298,600.00	\$204,929.18	\$93,670.82
Percentages	68.63%	31.37%

Legal Implications: None at this time.

Recommendation: Staff recommends Council approve the Agreement for construction management services with Stantec Consulting Services, Inc. for services as described in the attached proposal in an amount not to exceed \$298,600.00 (Reno’s share being \$204,929.18 from the Sewer Enterprise Fund) and authorize the Mayor to execute the attached Agreement.

Proposed Motion: I move to approve staff recommendation.

Attachments:

- Stantec Septage Receiving Rebid CM Contract & Scope (PDF)